

Updated First Time Password Resets

A guide to resetting your AdventHealth password for the first time.

AdventHealth Self-Service First Time Password Resets

1. Navigate to <https://selfservice.adventhealth.com/> from a **workstation or mobile device**
2. Enter your AdventHealth OPID (username) and temporary password, then click **Sign In**.
3. Click on **Manage Devices for Multi-factor Authentication**

Hi [redacted], How may we care for you?



4. Verify or enter personal cell phone number and email address, and click **Request Change**. Select **Back**.
5. Select **Change Password**. **If you are having trouble please come to the command center.**



6. Next you will choose your new password by populating the following fields:
 - Current/Temporary Password
 - New Password
 - Confirm Password
7. Please note that your new password must meet the following requirements:
 - At least 12 characters long
 - Should not contain any 3 identical consecutive characters
 - Contain at least 3 of these groups
 - Upper Case
 - Lower Case
 - Number
 - Special (@ # \$. < + | & ! * - % _ > ? : =)
8. When finished, click **Next** to complete your password reset. You will receive a confirmation window at this step and can close your browser when complete.
9. Should you encounter any issues setting your password for the first time, please contact the Service Desk at 1-800-873-4024.