

New Team Member Training Reference Guide

Team Member Edition

What is ALN?

ALN is the AdventHealth Learning Network. This platform provides all teammates with courses and curriculum that are key to your professional growth. You can access the [ALN for Team Members](#) course to review tips and tricks on how to navigate ALN. You may also access the [ALN Team Member Reference Library](#) for Quick Reference Guides. ALN is a great place to begin your journey of gaining a better understanding of the culture and support you will experience at AdventHealth. You will find examples of how you fit into the overall AdventHealth system.

Your Training Courses

How will I take my required courses?

During the week of July 1, 2025, your assigned courses and the corresponding completion dates launched. Your courses are found via the **My Learning** pane in the [AdventHealth Learning Network \(ALN\)](#). Courses can be retaken as needed! Please ensure you are using a sound enabled device and take courses during operating hours as long as it does not interfere with job duties. Please note, some courses require in person participation while many others are virtual and self-paced. Communicate with your supervisor the intended date and time of completion to allow for planning workloads and schedules.

What are my required courses?

Courses are tailored to the role specific needs of team members within our facilities and clinics. **You may have additional assigned courses to support your individual role or job.**

Resources

Key Reference Links:

- [Connect](#)
- [The Hub](#)
- [AdventHealth Learning Network \(ALN\)](#)

Org Readiness Support

The [Organizational Readiness Resource Center](#) page contains several resources to guide you through tasks related to The Hub including Supply Chain, Finance, Time and Attendance and more.

HR AnswerLink via The Hub

Search through existing topics or [create a case through the HR AnswerLink](#) tile on The Hub. It's quick and easy!

Shared Services Contact Center

Call our Shared Services team at **1-844-843-6363**. Contact Center staff is available to assist you. Their operating hours are **M-Th** 7:00 am – 6:00 pm EST, **F** 7:00 am - 4:00 pm EST